

TO OUR MOST VALUED PATIENTS OF BIRMINGHAM DENTAL

CANCELLATION AND NO SHOW POLICY

We require a 24 hour notice before changing your scheduled appointment

An appointment cancellation or if you do not show up affects at least 3 people

1. You
2. Another patient who could have used the valuable time
3. Dr. Coburn, Dr. Sgalia, Lisa, Maria or Diane who were prepared for your visit

We understand that life is unpredictable, a little communication goes a long way. We are always courteous to our patients, please be courteous to us.

1st late cancel/no show appointment: Re-booking with no penalty

2nd late cancel/no show appointment: \$25 charge

3rd late cancel/no show appointment: Same week re-booking only
If an appointment is not available we will call you
as they become available

4th late cancel/no show appointment: Same day booking only

OUR FINANCIAL POLICY

- All payments, including estimated co-payments, are due at the time of service unless prior financial arrangements have been made
- Cash, Checks, Visa, MasterCard, Discover and American Express are accepted
- 3rd party financing through CareCredit is also available and offers no interest/deferred interest promotion options

We appreciate your understanding and cooperation.

Thank You.

Signed _____

Date _____